



CHANGE OF ADDRESS FORM
(check correct option below)

_____ Moving within the same local school district Date: _____

- Fill out a change of address information below and return to TEECS' Main Office along with primary proof of residency (deed, current property tax statement, current mortgage statement or current lease. Proof of residency must include the parent/guardian's name and student's address. If you do not own or rent the property you are moving to, you must provide a notarized residency affidavit along with primary proof of residency from the homeowner/lease owner.
- Update your address with your local school district's registrar's office.

_____ Moving from one school district to another Date: _____

- Fill out a change of address information below and return to TEECS' Main Office along with primary proof of residency. (deed, current property tax statement, current mortgage statement or current lease. Proof of residency must include the parent/guardian's name and student's address. If you do not own or rent the property you are moving to, you must provide a notarized residency affidavit along with primary proof of residency from the homeowner/lease owner.
- Register as a new student in your new local school district and provide TEECS' with the transfer card. You will need a transfer card from your old district along with proof of admission from TEECS.

STUDENT(S): _____

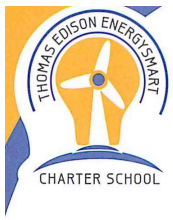
OLD ADDRESS: _____

NEW ADDRESS: _____

EFFECTIVE DATE: _____

PARENT SIGNATURE: _____ DATE: _____

Your new address will be updated in PowerSchool once we receive both this change of address. Bus passes (if applicable) will be mailed from your local school district and can take up a week to be issued.



RESIDENCY AFFIDAVIT

Street Address: _____

City, State, Zip: _____

1. Is your current address a temporary living arrangement? ___Yes ___ No

2. Is this temporary living arrangement due to loss of housing or economic hardship? ___Yes ___ No

Section A: Student Information

Student Name: _____ Date of Birth: _____

Student Name: _____ Date of Birth: _____

Student Name: _____ Date of Birth: _____

Student Name: _____ Date of Birth: _____

Section B: Parent/Guardian Information

Parent Name: _____ Relationship: _____

Parent Name: _____ Relationship: _____

Previous Address: _____

Section C: Owner/Leaseholder Information

Owner/Leaseholder's Name: _____ Cell Phone: _____

Relationship to Parent/Guardian: _____

To be completed by Primary Owner/Leaseholder:

I hereby affirm that _____ (name of parent/guardian) and their child(ren) are residing with me at the above address. I understand that the local school district has the right to conduct an investigation to verify residence of the parties named in this affidavit, including a visit to my home and interviews with my neighbors. I can be contacted at the number listed above should the local school district require further information.

Parent Signature: _____

Leaseholder/Homeowner Signature: _____

Notary: _____ Date: _____